Academic Information Request

Japhet School appreciates your assistance in providing complete and thorough academic documentation to our Admissions Office. The records and this evaluation form are necessary to accurately and fairly evaluate students prior to admission.

To the Parent or Guardian:

Fill out this section only, and submit to the appropriate representative of your student's current school.

Student Name: _____ Current grade: _____

Parent or Guardian Name: _____ Cell: _____

Current or Former School: _____ School Phone: _____

School Address: _____

I agree as parent/guardian, on behalf of myself and my child, to waive our right to access this form. I authorize the release of the requested information and understand the information contained and reported will be considered confidential by Japhet School administration, admissions personnel, and faculty who would teach my child.

Parent signature: _____ Parent email: _____

To the Head of School, Principal, or School Counselor:

The student named above is applying for admission to Japhet School. We appreciate your cooperation in completing this form. This evaluation and its contents will remain confidential, and will only be used by school personnel in connection with an admissions decision.

Please fill out the next sections, give to the primary teacher for assessment, and return the completed form with attachments via email maddy.grunow@japhetschool.org.
DO NOT RETURN TO THE PARENT.

Attachments (copies, not originals): [ ] Scores of all standardized testing [ ] Last two report cards

Administrator or Counselor Name and Title:

_____

Phone: _____ Email: _____

Has this student ever been expelled from your school? [ ] Yes [ ] No
Has this student ever been suspended, either in or out of school? [ ] Yes [ ] No
If yes to either, please explain (attach additional sheets if necessary): _____

_____

Additional Student Information

Student name: _____

Does this student receive special education services, paraprofessional help, necessary 1-1 instruction in math or reading, support identified in an IEP, or any other related support for a learning difference?

[ ] No.

[ ] Yes. Explanation: _____

_____

_____

If the student has an IEP, please attach it.

To the Teacher:

Your feedback is confidential, read ONLY by Japhet School personnel for the purpose of admissions.

Please share your observations on the strengths, weaknesses, learning style, behavior, or classroom accommodations needed of this student. Attach any additional material if necessary.

_____

_____

_____

_____

Please comment on the parent's/guardian's support of the child's learning, and adult cooperation with the school.

_____

_____

_____

_____

Please comment on the student's character, citizenship, and contributions to your school community.

_____

_____

_____

_____

To the Teacher, continued

Student name: _____

Please rate the applicant with ✔.

Trait	Excellent	Above Average	Average	Below Average	No Basis for Judgment
Motivation to learn / Initiative					
Intellectual curiosity					
Ability to learn in a group					
Organizational skills					
Work habits in school					
Completes work that goes home					
Academic preparation					
Respect for classmates					
Respect for self					
Respect for teachers and staff					
Conduct					
Honesty / Reliability					
Effort / Determination / Industry					
Overall academic promise					

Thank you for taking the time to complete this form. Please return to your Head of School, Principal, or School Counselor, who will send it to Japhet School.