

Japhet School Art Teacher Job Description

Position Summary:

The Art Teacher position is a part-time position for Japhet School. This position includes teaching Kindergarten through 8th grade students twice per week in a multi-purpose classroom with the goal of helping students grow in their enjoyment, appreciation, and expression of art in its many forms.

This position reports directly to the Head of School.

Duties and Responsibilities:

- Using Japhet School's art curriculum as your guide, plan and deliver developmentally appropriate lessons and activities for Kindergarten through 8th grade students.
- Organize and present the annual school-wide Student Art Fair.
- Participate in the creation of the annual Student Art Calendar.
- Be an active participant and role model during school activities.
- Clearly and timely communicate with colleagues and parents both in writing and in person as needed.
- Conduct parent/teacher conferences and be available to meet with parents as needed.
- Complete student evaluations and written comments.
- Order and maintain appropriate supplies and materials and work within the provided budget.
- Work collaboratively to achieve the mission of the school.
- Set an example of intellectual curiosity, critical thinking, life-skills, self-motivation and self-discipline.
- Model competence, initiative, personal responsibility, punctuality, and respect for others in every aspect of the job.
- Meet regular and predictable attendance requirements, including attending faculty meetings, professional work days, and admissions related events.
- Act as an ambassador for the school by attending school-wide events and supporting the school community outside of the classroom.

Qualifications:

- Bachelor's Degree and teaching experience preferred
- Strong communication skills: written, oral, and listening
- Commitment to the mission and philosophy of Japhet School