

Japhet School Field Trip DRIVER Information Form

This form will be kept on file for the duration of the school year. If anything changes regarding your driving record, license, or insurance, submit an updated form.

Driver Name: _____

Address: _____

Cell Phone: _____ Birthdate: _____

Driver's License Number: _____ License Plate: _____

When was your vehicle last inspected for mechanical reliability? _____

Have you been cited for any moving traffic violations in the last 3 years? Yes No

If yes, explain: _____

Has your license ever been suspended? Yes No

If yes, explain: _____

Driver Signature: _____ Date: _____

Your signature reflects that you will abide by the "Transportation by Private Car Policy" on the reverse side of this form. The classroom teacher assigns drivers who volunteer. Students with emergency/rescue medications will ride with their own parent, or with a teacher if a parent does not attend. Chaperones driving other students must provide a copy of their proof of current auto insurance for Japhet School to keep on file.

Always review the "Transportation by Private Car Policy" before driving students.

Teacher will complete this section prior to each field trip:

Field Trip Date: _____ Destination: _____

	Student Name	Parent(s)	"Call first" phone number
1			
2			
3			
4			
5			
6			

Japhet School: 248-585-9150 Teacher cell phone: _____

Japhet School Transportation by Private Car Policy

The driver consents to a background check, which is performed by Head of School confidentially. This information will be kept on the file for the duration of this school year.

The driver will be obedient to all motor vehicle laws.

The driver will have in his/her possession a valid driver's license, and give that license number to Japhet School to keep on file.

The driver will have in his/her possession a certificate of no-fault insurance for the vehicle being used, and a copy of current proof of insurance for this vehicle on file with the school.

The driver will not have more than 6 active points for traffic violations on his/her record.

The vehicle will be in good operating condition, including tires, brakes, exhaust system, windshield, windshield wipers and washers, horn, lights, and mirrors.

The driver will not talk/text on a cell phone for personal/business/work reasons while driving students. If a phone call is imperative (to connect with another driver, the school, the destination, a child's parent, or the teacher), the driver will use hands-free technology or pull off to a safe place to make the call.

Students who have cell phones must have them turned off. They are permitted for emergency use only. Students may not access the internet via a personal device while on school field trips. Japhet's Technology Acceptable Use Policy states that internet use must always be monitored by a Japhet teacher.

The driver and adult passenger(s) will not smoke or drink alcohol while on the field trip. This includes overnight trips.

A child-restraint device or seat belt will be used for each child. The driver will require that each child remain seated when the vehicle is in motion and keep all parts of the body inside the car at all times.

The driver will have a first-aid kit and be familiar with its contents.

The driver will have in his/her possession a list of the children being transported in his/her vehicle, parents' names, and parents' "call first" phone numbers.

Japhet School acknowledges with gratitude the contribution of parents and grandparents who provide transportation to and from school and on field trips. Our educational program is enriched because of their selfless efforts.

Background check completed: _____ Head of School: _____