

Middle Class Teacher Job Description
3rd and 4th grades
Japhet School

- Plans, prepares, and implements lessons in all academic areas (math, language arts, science, social studies, technology) for a self-contained, third- and fourth-grade classroom, in accordance with the Middle Class curriculum
- Creates a weekly lesson plan that is current and viewable by the Head of School upon request
- Works with the Head of School to regularly update and improve the curriculum based on educational trends and student needs
- Guides students in the development of two school-wide presentation projects per year
- Integrates character education daily into the learning environment
- Supports integration of classroom lesson themes into specialty classes through continual communication with specialty teachers
- Encourages an environment of active learning through a combination of teacher-directed and self-directed work times
- Presents information in a variety of formats to address multiple styles of learning
- Teaches the whole class in combination with working in small learning groups with students to build a wide range of individual skills
- Integrates technology with academic learning and build technology skills
- Supervises Middle Class lunch daily
- Provides a warm, safe, and nurturing learning environment
- Develops a joy of learning in students
- Models character in action through expressing reliability, punctuality, judgment, respect for self and others, and joy
- Creates an evaluation system through which students can be measured for growth and progress in a manner that is quantitative and comparable across the class
- Evaluates each student's character, developmental, and academic growth in writing four times a year
- Attends Monday faculty meetings (weekly in school year), Sunday Open Houses (five), evening all-school events, concerts, and musicals when required
- Participates in whole-school parent-teacher conferences twice a year, and at other times by appointment
- Supports elementary admissions activity by preparing for visitors, interacting with parents, and assessing student visitors
- Performs other duties assigned by the Head of School
- Supports Japhet School and its leadership

Interested candidates should send an introductory letter and resume with references to japhet@japhetschool.org. We highly recommend that candidates review Japhet School's mission and philosophy on our website and share experience putting these principles into practice.