

Eighth-grade Records Request

839 S. Crooks Rd., Clawson, MI 48017
248 585-9150 phone / 248 585-2040 fax
www.japhetschool.org



To be completed by parents of eighth-grade students. One form per child, per high school. Submit this cover sheet and relevant forms at least two full weeks before they need to be mailed.

Direct this and all related requests to Robin Pospisil, Admissions Director.

Please send my child's 7th- and 8th-grade-to-date report cards and 6th- and 7th-grade IOWA standardized test scores to the high school named below.

If appropriate, I also have attached the following high school admissions forms that need to be completed by Japhet School faculty:

Recommendation request(s) Student Profile Form
(a standard form used by Catholic high schools)

Other: _____

Requesting Records for: _____
eighth-grade student's name

Send Records to:

Name of school: _____

Attention: _____

Address of school: _____

City, State, Zip: _____

Signed: _____ Date _____
Parent or Legal Guardian

Japhet School Use Only:	
_____	Upper Class teacher (initial): subject evaluation(s) if needed
_____	Intermediate Class teacher (initial): subject evaluation(s) if needed
_____	Front Office (initial): report cards, IOWA scores, Head of School sign-off
MAILED ON: ____/____/____	